

1. NIE's to ECA - Call Jack Smith and see if ECA is getting all the NIE's. Also that NE discuss with FBI and AEC about getting all the NIE's. 25X1X7
2. NIS - Production Rate and Dissemination to [REDACTED] Colonel Proper bring Mr. Reber up to date on this.
3. VOA Support: Check Director's office again on this.
4. Psychological Intelligence: Two letters in [REDACTED] office awaiting return of Director. Should be ready for Director's signature when he returns. One from the Director to the Sec of State and the other one from Mr. Jackson to [REDACTED] 25X1A9a 25X1A9a
- 25X1A9a 5. NATO and SHAPE: [REDACTED] preparing papers to Colonel Putnam.
- 25X1A9a 6. Distribution Arrangements (Complaint at IAC meeting): Suggest that [REDACTED] mention to the agency representatives they work with and inquire of them whether the arrangements are satisfactory and if not take the necessary steps to correct it.
7. Que Clearance for Mr. Reber: Start a personnel file on Mr. Reber.
- 25X1A9a 8. Coordinating Responsibilities in the Agency: Delivered at 9:00 meeting. General Smith gave [REDACTED] the original. Check with [REDACTED] whether the recommendations were approved. If so Mr. Reber knows what action to take. There were no objections or approval at the meeting. *(for level liaison)* 25X1A9a
- 25X1A9a 9. Informal Liaison with Bureau of Budget: Not urgent, but keep in mind.
- 25X1A9a 10. State Department Sensitive cables: [REDACTED] of O/CI is to give Mr. Reber a plan the first of the week.
11. Serial Number Intelligence: Sherman Kent's memo with Colonel Howze to get the answers. Check with Colonel Howze Wednesday or after. 25X1A9a
- ✓ 12. Debriefing: Get report from [REDACTED] on conversation with State. Get before 9:00 meeting Monday.